

# Allies challenges – Lifelong Learning task rules of participation

## Glossary :

- Supervisor : challenge participant, responsible for one or several local Supervisee(s)
- Supervisee : challenge participant, under the supervision of a local Supervisor
- Team : group of challenge participants, made of one Supervisor and one or several Supervisee(s)

## Who is the Supervisor ?

The Supervisor MUST have a permanent position in their institution. Please provide the challenge administrators (*lifelong-speaker-evaluation@univ-lemans.fr*) the following information about the Supervisor :

- Name of the Institution :
- Full name of Supervisor :
- Academic email address :
- Academic website / URL :

Once the challenge administrators get your request, the following process gets initiated :

1. The Supervisor creates their account on the BEAT platform using their same academic email address as the one provided to the challenge administrators.
2. The challenge administrators validate their account and assign the Supervisor a Team for the challenge
3. Each Supervisee creates an account on the BEAT platform using their academic email address (MUST have the same domain as the Supervisor), stating their designated local Supervisor as supervisor
4. The Supervisor manages the requests for supervision from their institution and adds their Supervisees to the Team assigned for the challenge. The Supervisor is solely responsible for accepting valid members of their institution only.
5. If a Supervisee quits their institution, the Supervisor must reject their account, remove them from the Team and notify the challenge administrators.
6. A Supervisor can remove their institution from the challenge at any time by notifying the challenge administrators.
7. In case the rules of the challenge and the terms of use of the BEAT platform are not respected, the individual(s) noticing the misuse must notify the local Supervisor and the challenge administrators at the earliest.